

Dear supplier,

The recent changes in national and autonomic legislation (Law 29/2010, August 3rd, regarding the use of electronic forms in the Catalan Public Sector for the promotion of the digital/electronic invoice; and the Spanish Law 25/2013, December 27th, to promote the digital/electronic invoice and the creation of an invoice register in the Public Sector) standardize the duty to submit invoices in its digital/electronic form since January the 15th, 2015.

Henceforth, you will have to send your invoices to e.FACT service from Consorci d'Administració Oberta de Catalunya (AOC) (responsible of the collection and administration of digital/electronic invoices of the Catalan Public Sector). Please find below the link:

<http://web.aoc.cat/suport/efact-empreses/>

Please remember that, in addition to the legal requirements established, the invoices sent must include the service indicator or the provision items in order to manage it accordingly:

- File number (FileReference)
- Request number (ReceiverTransactionReference)
- Delivery note number (DeliveryNote)

Please find additional information regarding digital/electronic invoice for Catalonia's Government and its Public Sector in the following webpage (suppliers communication):

http://economia.gencat.cat/ca/70_ambits_actuacio/economia_del_sector_public/tresoreria_i_pagaments/

You are also welcome to send any doubt or concern related to the digital/electronic invoice issuance and formal requirements to e.FACT service through:

<http://www.aoc.cat/Inici/SERVEIS/Relacions-amb-la-ciutadania/e.FACT-Empreses>

All doubts and concerns regarding the commercial content of the invoice and the service indicators or the provision items must be directly sent to the contact person that requested the provision of the good or service.

In case you have other doubts please raise your concern directly to the Office for the Promotion of Digital/Electronic Invoice pressing the following link:

https://ovt.gencat.cat/gsitfc/AppJava/generic/conqxsGeneric.do?webFormId=6&set-locale=ca_ES

For your information, DIR3 codes for Banc de Sang i Teixits regarding Accounting Office, Managing Body, and Negotiation Unit are the same for all three concepts:

- Code: A09006182
- Description: Banc de Sang i Teixits
- Billing Address: Pg. Taulat 106-116 Edifici Dr. Frederic Duran i Jordà, 08005 Barcelona

You can also find additional information regarding DIR3 codes through:

http://economia.gencat.cat/ca/70_ambits_actuacio/economia_del_sector_public/tresoreria_i_pagaments/factura-electronica/

Please, do not hesitate to contact us for further doubts and concerns.

Kind regards,

Núria Montes Vallès

Finance and management control